



NATIONAL GUARD BUREAU

1636 DEFENSE PENTAGON
WASHINGTON DC 20301-1636

NGB-ZA

DEC 06 2011

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES, PUERTO RICO, THE U.S. VIRGIN ISLANDS, GUAM, AND THE COMMANDING GENERAL OF THE DISTRICT OF COLUMBIA

SUBJECT: (All States Log Number P11-0020), National Guard Medical Review Policy for Presumptive Urinalysis Test Positives

1. This policy establishes the guidelines and processes for the Army National Guard (ARNG) and Air National Guard (ANG) to determine if a medical explanation exists for positive urinalysis drug test results. This policy applies only to military drug testing.
2. This policy applies to all members of the ARNG and ANG while serving in a Title 32 status. All ANG and ARNG Service members on active duty (AD) of 30 days or more not for training, including AD in an Active Guard Reserve status under Title 10, shall refer to AR 600-85, The Army Substance Abuse Program, 2 February 2009 or AFI 44-120, Military Drug Testing Program, 3 January 2011, as appropriate.
3. All Joint Substance Abuse Program Offices (JSAPO) shall follow these procedures upon receipt of presumptive positive urinalysis test results.
 - a. Within 15 days of receipt of a Service member's presumptive positive urinalysis test results, the JSAPO shall provide the appropriate commander all relevant documentation for action. Upon receipt, all ARNG and ANG Commanders shall notify Soldiers and Airmen telephonically or in person within 30 calendar days of the presumptive positive drug test results, document the notification procedure, and forward the documentation to the JSAPO. If unable to directly notify the Soldier or Airman, commanders shall mail notification by certified mail, return receipt requested; complete an affidavit of mail; and provide the affidavit of mail and the returned receipt to the JSAPO. If the Soldier or Airman fails to acknowledge receipt or submits no reply within 30 calendar days from the date the notice from the commander was postmarked, forward all available documentation to the Medical Review Officer (MRO).
 - b. The ARNG and ANG Service members must provide the JSAPO any legitimate prescription information or documentation within 30 calendar days after receiving notification of presumptive positive drug test results. Failure to deliver appropriate documentation within the time limit will result in initiation of administrative separation actions. Prior to the deadline, Service members may submit to the JSAPO a request for extension for good cause.

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c. The JSAPO shall ensure the MRO receives test results for review and proper prescription documentation within 15 calendar days of JSAPO receipt.

d. The MRO will provide a formal determination to the JSAPO within 15 days of receiving positive test results documentation. Within 15 days of receiving the MRO determination, the JSAPO will notify the Service member's commander for action and decision.

4. This memorandum will expire one year from date of publication unless sooner rescinded or superseded.

5. The point of contact for the Joint Substance Abuse Program is Lieutenant Colonel Johnny Boatman, Chief, Program Support at 703-607-5771 or email johnny.boatman@us.army.mil.



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