



**DEPARTMENT OF THE ARMY
634 FORWARD SUPPORT BATTALION
1400 N. MAIN STREET
SULLIVAN, ILLINOIS 61951**

REPLY TO
ATTENTION OF

HQ/634/FSB

10 September 2004

MEMORANDUM OF INSTRUCTION

SUBJECT: 634th Battalion Games: CTT Grab Bag LOI

1. Soldiers from each company will perform Common Task Test to standard on 2 October 04 at the west side of Sullivan Armory.
2. The uniform for this event is BDUs, beret, paper, and a writing utensil.
3. Coordinating Tasks:
 - a. 3 score keepers will be designated for this event and will be required to know all graded tasks.
 - b. The CTT Tasks will be:
 - Evaluate a Casualty: 10pts
 - Perform First Aid for an Open Chest Wound: 6pts
 - Perform First Aid for a Suspected Fracture: 8pts
 - React to Nuclear Hazard/Attack: 4pts
 - React to Chemical or Biological Hazard/Attack: 9pts
 - Protect Yourself from Chemical/Biological Contamination Using Your Assigned Protective Mask: 9pts
 - Maintain Your Assigned Protective Mask: 5pts
 - Perform Duty as a Guard: 4pts
 - Perform Voice Communications: 3pts
 - Load an M16-Series Rifle: 5pts
4. Sequence of Events:
 - a. 1345– All participants report to the west side of the Sullivan Armory.
 - b. 1350 - Safety Briefing
 - c. 1400 – Begin Event
 - d. 1500 – End Event

5. Tasks and Conditions:

- a. Each unit will provide 5 soldiers for this event (E-4 and below).
- b. There will be a total three different stations with 10 skill level 1 task at each of them. Each station will run simultaneously. The first team member will select a task from the bag and will be instructed by the score keeper/grader on when to begin.
- c. The soldier that completes the task to standard first will then tag their teammate who will then choose a task. This team rotation will continue until the final task is complete.
- d. The hands on evaluation form DA Form 5164-R and STP 21-1-SMCT will be used by the graders/score keepers to ensure proper grading.

6. Scoring:

- a. 1st Team: 100pts; 2nd Team 60pts; 3rd Team 30pts.
- b. Total points are based on the number of "Go's" received for each task.
- c. The OIC/NCOIC will prepare a surprise list of CTT Tasks in the event there is a tie.

7. Supply:

- a. The OIC/NCOIC will make arrangements with their home station and HQ/A to ensure that supplies needed for each task are available prior to 1 October 04.
- b. If items are not available the soldier will be allowed to complete task using simulation.

8. The POC for this LOI is the undersigned at 217-761-3164.

AESHA O. RIVERS
2LT QM, IL ARNG
Battalion Training Officer