

LETTER OF INSTRUCTION

EVENT: Military Jeopardy (Acronyms)

RESPONSIBLE UNIT: Company C

TIME: 1500 hrs, 2 October 2004

LOCATION: High School Library

UNIFORM: BDUs/APFUs

TASK ORGANIZATION:

- a. Staff Requirements: NCOIC, 1 asst, 1 Scorekeeper, 3 judges (1 from each unit)
- b. Eligible Participants: Team of 6 per unit (3 enlisted/3 NCO)

1. **SITUATION:** To explain the process that will be used to conduct and score the Military Jeopardy event.
2. **MISSION:** To test the military acronym knowledge of selected individuals. Event will be conducted in the jeopardy format while creating an atmosphere of fun, competition and esprit de corp. 1st, 2nd and 3rd place winners will be determined by their final scores.

3. **EXECUTION:** Military Jeopardy will be held in the High School Library from 1500 – 1600 hrs.

a. Concept of Operations:

- (1) 2 rounds of questions, each one consisting of 6 categories, 5 questions each and a final jeopardy question.
- (2) Questions will be acronyms, team will be required to state what the acronyms stands for.
- (3) Round 1 Jeopardy: Easy/Common Level, points range from 100-500 per category.
- (4) Round 2 Jeopardy: Harder/Not-so-common Level, points range from 200-1000 per category.
- (5) Final Jeopardy: Team will be given category in which the final jeopardy question applies. Team will then determine the amount of points they wish to wager before given the question.
- (6) Points will be awarded for each correct answer and deducted for each incorrect answer.
- (7) Control of the board belongs to the team who answers the question correctly. If a question is not answered, control of the board defaults back to the team who answered the last question correctly.
- (8) Each team will subdivide into 3-2 man elements. Elements will rotate after each question. The first team to beam in will have 15 seconds to respond with the correct answer. He remaining teams will have the opportunity to steal points in the event an incorrect answer is given or time runs out.
- (9) Only the 2-man element in front will be allowed to converse with each other (not the entire team) to answer questions during rounds 1 and 2. Only in final jeopardy will the entire team be allowed to converse.
- (10) Judges from each unit will be utilized to settle any disputes or to determine if an answer given is close enough to be considered correct.

4. **SERVICE SUPPORT:** The NCOIC will be responsible for coordinating the following equipment needed to conduct this event. This list is not considered to be all-inclusive but to be used as a guide when rehearsing event.

- Hand held radio
- Questions/Tape
- 1 stopwatch
- Easel w/paper
- Markers
- Envelopes/Answer card (Final Jeopardy)
- Tables/Layout

5. COMMAND AND SIGNAL:

- a. Command:** Succession of command for this event is NCOIC, Asst.
- b. Signal:** Hand-held radios will be the primary means of communication. NCOIC will hand receipt radios from the BN Commo NCO on Friday evening. Frequencies TBD.

RISK ASSESSMENT: Event OIC/NCOIC will complete a risk assessment for their event prior to Friday morning and submit to the BN XO during that evening's backbrief. Copy of risk assessment will be available at training site for review by participants while event is being conducted.