



DEPARTMENT OF THE ARMY
634 FORWARD SUPPORT BATTALION
1400 N. MAIN STREET
SULLIVAN, ILLINOIS 61951

REPLY TO
ATTENTION OF

HQ/634/FSB

10 September 2004

MEMORANDUM OF INSTRUCTION

SUBJECT: 634th Battalion Games: Road March Letter of Instruction

1. Soldiers from each company will conduct a four (4) mile road march on 2 October 04 starting from the Sullivan Armory.
2. The uniform for this event is BDUs, LBV, Kevlar, one (1) canteen, M16 and rucksack.
3. Coordinating Tasks:
 - a. Each team will designate one (1) team leader
 - b. All team leaders will conduct PCIs prior to movement.
 - c. 5 Gal water containers will be located at each mile marker.
 - d. Each participant will provide personal issued TA 50 required for this event.
 - e. Each team will start 15 minutes apart.
 - f. Radios will be manned at each check point.
 - g. 5 score keepers will designated at this event
 - h. The enclosed score cards will only be viewed and/or adjusted by the OIC/NCOIC.
 - i. **OIC/NCOIC will conduct a route recon to determine route.**
4. Sequence of Events:
 - a. 0900– All participants report to the front of the Sullivan Armory.
 - b. 0905– Safety Briefing
 - c. 0920 – Final PCIs
 - d. 0930 – Begin Event (15 min stager time)
 - e. 1100 – End Event
 - f. 1101 – Deductions Begin
 - g. 1115 – Disqualifications Begin
5. Tasks and Conditions:
 - a. Each unit will provide 10 soldiers (5 males & 5 Females) for this event. **Teams violating this condition will be disqualified.**
 - b. The OIC and NCOIC will conduct PCI's prior to the start of the event. **20 seconds will be added for every item missing.**

c. Each rucksack will include the following items:

1. LBV w/first aid pouch
2. Kevlar w/cover
3. Patrol Cap (left cargo pocket)
4. Rucksack (frame optional)
5. Wet weather top and bottom
6. Poncho
7. 2 MRE's
8. PT Mat (rolled on top of rucksack)
9. E-Tool (attached on the left of rucksack)

d. Each member of the team must start and finish within 25 meters of each other. This interval must be maintained when at water and check points. **Teams violating this condition will have 20 seconds added to their time.**

e. Each team is required to make radio contact with the rear at each check point. The team will come to a complete halt while at the water and check points. The team leader will then report upon arrival and prior to departing each check point. Radio contact will take place at the 1.5 mile marker, 3 mile marker and the finish line. **30 seconds will be added for every check point that a team fails to make radio contact.**

f. Team leaders will ensure that soldiers are drinking water throughout the route and that each soldier top-off canteens at each water point. The score keeper at the water points must see the team leader and/or rep physically check each team members' canteen. Water points will be located at the 1.5 mile marker and the 3 mile marker. **Teams violating this condition will have 10 seconds added to their time.**

6. Scoring:

- a. 1st Team: 100pts; 2nd Team 60pts; 3rd Team 30pts.
- b. Totals points are based on time overall time.
- c. Any team that is 1hour and 45 min late will automatically receive 3rd place.

7. Supply:

a. HQ/A will ensure that the following supplies are available:

1. 5 Gal water containers provided by HQ/A
2. Hand held radios
3. Mile markers
4. 2 stop watches

b. Each company will provide each team 20 MRE's (2 per soldier).

c. The OIC/NCOIC will hand receipt the needed supplies on or before 1 October 04.

8. The POC for this LOI is the undersigned at 217-761-3164.

AESHA O. RIVERS
2LT QM, IL ARNG
Battalion Training Officer

ENCL.

Score sheet (score keepers only)