

LETTER OF INSTRUCTION

EVENT: Softball

RESPONSIBLE UNIT: Company C

TIME: 1200 hrs, 2 October 2004

LOCATION: Wyman Park Softball Field

UNIFORM: Unit Alternate APFUs

TASK ORGANIZATION:

- a. Staff Requirements: OIC, NCOIC, 1 Umpire, 1 Scorekeeper
- b. Eligible Participants: Team of 10-15 per unit.

1. **SITUATION:** To explain the process that will be used to conduct and score the Softball event.

2. **MISSION:** To complete 2 games and determine 1st, 2nd and 3rd place winners

3. **EXECUTION:** The softball game will be held at Wyman Park Softball Diamond from 1200 – 1400 hrs. USSSA rules will apply. This event will be single elimination with 1 team receiving a bye into the championship game.

a. Concept of Operations:

- (1) Each unit will have a team consisting between 10-15 players.
- (2) 3 females will be on the field/line up.
- (3) Each game will be 5 innings.
- (4) Each at bat will start with 1 ball/1 strike.
- (5) Players must bring personal softball equipment.

4. **SERVICE SUPPORT:** The OIC/NCOIC will be responsible for coordinating the following equipment needed to conduct this event. This list is not considered to be all-inclusive but to be used as a guide when rehearsing event.

- Hand held radio
- Softballs, bats, gloves
- 1 stopwatch
- Bases
- Scoreboard Equipment
- Water/Cups

5. COMMAND AND SIGNAL:

a. **Command:** Succession of command for this event is OIC, NCOIC.

b. **Signal:** Hand-held radios will be the primary means of communication. OIC will hand receipt radios from the BN Commo NCO on Friday evening. Frequencies TBD.

RISK ASSESSMENT: Event OIC/NCOIC will complete a risk assessment for their event prior to Friday morning and submit to the BN XO during that evening's backbrief. Copy of risk assessment will be available at training site for review by participants while event is being conducted.