

ILLINOIS ARMY NATIONAL GUARD
COMPANY B (MAINT) 634TH FORWARD SUPPORT BATTALION
109 EAST PARK STREET
CHAMPAIGN, ILLINOIS 61820-3720

B-634FSB-66

1 November 2001

MEMORANDUM FOR: See Distribution

SUBJECT: NCODP Command Guidance

1. Reference:

- a. DMAIL Reg 350-17.
- b. AR 350-17.
- c. FM 25-100.
- d. FM 25-101.

2. The First Sergeant of Company B 634th Forward Support Battalion is in charge of the NCO Development Program for this headquarters. The 1SG, along with the Platoon Sergeants, will administer NCODP IAW higher headquarters directives and guidance.

3. Full participation by all NCOs in each section is expected. NCODP topics are to be METL related IAW FM 25-100 and FM 25-101.

4. A qualified NCO Trainer or Assistant Trainer will give NCODP instruction IAW the Unit Training Schedule.

5. An NCODP Binder will be utilized IAW DMAIL Reg 350-17 for maintaining NCODP materials, with a table of contents and tabulations.



TRENT M. SEED
CPT, QM, ILARNG
Commanding

DISTRIBUTION:

- 1-First Sergeant
- 1-Each Platoon Sergeant
- 1-NCODP Binder