



REPLY TO
ATTENTION OF

**DEPARTMENT OF THE ARMY
Illinois Army National Guard
129th Regiment (RTIIL)
1301 North MacArthur Boulevard
Springfield, Illinois 62702-2399**

NGIL-RTA-RD

13 February 2013

MEMORANDUM OF INSTRUCTION

SUBJECT: 88M10 Phase 1-2 (ADT) Student Welcome Letter

1: Introduction: On behalf of the 1st Battalion, 129th Regiment (RTI), I would like to take this opportunity to welcome you to the 88M10 Phase 1 and 2, Class 002 **Phase 1 report date is DD MMM YYYY and will be conducted as ADT training through DD MMM YYYY. Phase 2 will report on DD MMM YYYY and conclude on DD MMM YYYY.** Please ensure that you have orders reflecting the correct dates and that your family and employers are aware.

2. Prerequisites: No student will travel or report for institutional training (ADT, or AT) without proper orders.

Soldiers *must* be entered in the Army Training Requirement and Reporting System (ATRRS).

The following physical demands rating and qualifications for initial award of 88M10 *must* be met:

- (1). A physical profile (PULHES) of 222222 or lower.
- (2). Color discrimination of red/green.
- (3). A qualifying score of **90** (if ASVAB was taken prior to **02 January 2002**), **85** (if ASVAB was taken on or after **02 January 2002**) or above in the aptitude area OF.
- (4). A valid U.S. Government motor vehicle operator's permit for class of vehicle which assigned (not due to expire prior to completion of training), or the instructor will issue the OF 346 IAW AR 600-55 as a learners permit to each student prior to allow student to operate vehicle.
- (5). A valid civilian driver license that will (not expire prior to completion of training).
- (6). Meet Height and Weight standards *IAW AR 600-9*.
- (7). Be assigned or pending assignment to MOS 88M10 and not have been awarded the MOS.
- (8). A physical demands of rating of very heavy.
- (9). Copy of medical profiles DA Form 3349, **(if applicable)**.
- (10). A set of ID tags.
- (11). A valid Military I.D. Card with an active pin number for accessing AKO for digitally signing 1059's.

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3. Purpose: This course management plan (CMP) for 88M10 Motor Transport Operators is designed for use by the Army School System (TASS) when providing individual training for the Total Army Training System (TATS) Instructional Elements.

4. Course Scope: This course presents a series of combat critical tasks for training. The structure of the course is as follows:

a. Phase I – (Module A and B of the POI consist of **128 hrs**) this resident portion of the course is administered in Active Duty for Training during first portion of 2 by 2 structured training. This portion (Module A) consists of a series of general knowledge subjects that must be completed prior to starting the hands-on portion of 5-ton training (Module B of the POI) or issuance of a learner's permit. All physical evaluation measures (from the Prerequisites module) must also be completed prior to issuance of a learner's permit (for those students that have not been previously licensed for military vehicles). Module B of this phase is a series of lessons involving hands-on preventive maintenance and operation of the 5-ton series of tactical vehicles to include convoy operations. Phase I Curriculum culminates in a Convoy Live Fire Exercise. All lesson content (Module A and B) of **Phase I** must be completed prior to start of Phase II (ADT).

b. Phase II – (Module C and D of the POI consist of **120 hrs**) this resident portion is conducted during the Active Duty for Training segment of the training year (ADT). It consists of hands-on training on the M915 with M872 Semitrailer and HEMTT-LHS vehicle systems.

c. Evaluation - of task proficiency is determined through tests and/or practical exercises. Physical readiness is determined using Army Physical Readiness Test (APRT), according to Army Regulation (AR) 600-9 and AR 350-41.

5. Subject Matter Expert / Course Advisor – SFC Griffin will be available to answer questions or provide additional information.

a. You may contact the 1-129th Course Manager for the 88M10 MOS-T Reclassification at 217-761-1220 or via email at james.r.griffin3.mil@mail.mil.

b. You may contact the 1-129th Readiness NCO for 88M10 MOS-T Reclassification at 217-761-1220 or via e-mail at james.r.griffin3.mil@mail.mil.

6. School Location: Camp Lincoln is located in **Springfield, IL**. For those students driving to Camp Lincoln, use the following for the ending location address: **1301 N. MacArthur Blvd, Springfield, IL 62702**. Upon arrival to **Camp Lincoln**, report to the IMA (Illinois Military Academy) for in processing. All students *must* arrive no later than 1600 hours on the report date indicated on ATRRS. The only exception will be if prior arrangements are made with the Soldier's unit of assignment and the 1st Battalion Headquarters. Unavoidable delays should be reported as soon as possible to the 88M Course Manager (SFC Griffin) at (217) 761-1220 and 1st BN Readiness NCO (SFC Griffin) at (217) 341-9924 or full time unit staff prior to the start of the course at (217) 761-1220.

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7. Transportation/Billeting/Mess: Students using airline transportation must schedule their flights to and from utilizing the **Springfield, Bloomington, or Peoria** airports to ensure all course instruction is met. **Flight itineraries and a cell phone contact number MUST be faxed to 1st Battalion, 129th RTI, attention SFC Griffin at (217) 761-3337 no later than five days prior to the start of the course if you need to be picked up.** Transportation will be provided to and from the above mentioned airports. Upon checking in at the front desk ensure you identify yourself as an 88M MOS-T student. Lodging costs for BEQ rooms are \$15 for a double occupancy room (E-5 and above), \$20 for a single occupancy room (if available for E-7 and above). **You must pay for your lodging by cash, check, or credit card.** The cost is reimbursable through Defense Travel System (DTS). BEQ rooms have internet access, a refrigerator, microwave, and a television. Students will be provided sheets, a pillow with pillowcase, and towels. For all E-4 and below or if you are unable or unwilling to pay for a room, there are 6-man open bays available to you free of charge. Non-availability statements will not be issued. Alcohol, illegal drugs, ammunition, pyrotechnics, fireworks, and firearms are prohibited per IMA and Camp Lincoln SOP. Vehicles and personnel are subject to search while on Camp Lincoln. Meals will be provided starting with dinner on in processing day through breakfast on graduation day. Soldiers have any food allergies or special dietary requirements please notify the course manager or full time unit staff prior to the start of the course at (217) 761-1220.

8. Reporting/In-Processing: Students *must* report in PT uniform for height/weight verification. All students must have the following documents/items in their possession during in processing:

- a. Students must have in their possession their ID card and ID tags.
- b. **Students must have a completed the ATRRS Post Reservation Checklist. If a Post Reservation Checklist is not completed in ATRRS within 72 hours of the course start the individual will be automatically cancelled from the course. Ensure that your Unit Training NCO has completed the checklist in ATRRS to prevent cancellation. ATRRS automated pre-execution checklist (PEC) or TRADOC Form 350-18-2-R-E (dated JUL 2009) will also be accepted but not required.**
- c. Civilian driver's license (must be valid through the end of the course).
- d. A valid Military driver's license (must be valid through the end of course).
- e. Copy of medical profiles, if applicable.
- f. 4 copies of military orders.

9. Class Start Date: The 88M10 ADT Phase 1 Class 002 will start at 0700 on DD MMM YYYY and end on DD MMM YYYY. Phase 2 Class 002 will start at 0700 on DD MMM YYYY and end on DD

MMM YYYY. All subsequent classes will meet in the classroom, at 0700 hours, unless otherwise indicated.

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10. Uniform: All uniforms and students appearance will be in compliance with AR 670-1
Students must be prepared for each class. The following items *must* be accessible for training:

- a. Complete ACU uniform w/ soft cap & boots (worn).
- b. Gortex w/field gloves and inserts.
- c. Wet Weather Gear.
- d. Kevlar, Canteens, or Camel PAK
- e. Complete Army PT uniform w/running shoes/reflective belt.
- f. Ear Plugs w/case.
- g. Writing Materials to include paper, pencil and black pen
- h. Linen/Pillow/sleeping bag (will be needed for FTX 1-3 March)
- i. Shower Items
- j. 2 - padlocks
- k. Safety goggles / gloves

11. PX / Clothing Sales: PX is available at Camp Lincoln that sells a limited amount of military clothing and accouterments. The PX also sells snack foods, soda/energy drinks, and weight lifting supplements.

12. Finance: ATM is available in the lobby of the Illinois Military Academy (IMA) at Camp Lincoln.

13. Local Community Information: A link to the city of Springfield website is below. You can access it to find information about the town and its services.

<http://www.springfield.il.us/public%20works/>

14. Emergency Telephone Numbers: In case of emergency, notify SFC Griffin, at (217) 761-1220 during the week, or via e-mail at james.r.griffin3.mil@mail.mil. We will provide a contact number for the training site upon your arrival. Please leave this information with your family.

15. A Student Evaluation will be provided to you at the welcome brief. This will provide information of what is expected to complete both Phase I and II of 88M10 MOS-T.

a. The 88M10 course will be a challenging but rewarding experience. A DA Form 1059, Service School Academic Evaluation Report will be issued when you finish each phase. The DA Form 1059 will grant access to the next phase. You will be awarded with the 88M10 MOS when you complete Phase II.

b. Students who fail to complete any phase requirements within the prescribed timeframe, or who fail academically, will receive a DA Form 1059 stating that the student failed to achieve phase standards and the reasons for the failure. The student and the DA Form 1059 will be referred to the student's unit commander for further disposition.

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c. The 88M staff stands ready to assist you in any way possible to achieve a successful outcome to the 88M10 MOS-T course. However, experience shows that students involved in self-paced individual study are most likely to succeed if they establish a study plan. The plan should provide for a regular time to study on a daily basis and identify a place where you can study free from noise and outside distractions.

16. Point of contact for this memorandum is 1-129th Battalion at (217) 761-1220.

Encls: 3

- a. Site Map
- b. Course Guidelines
- c. Student Guide

JAMES R. GRIFFIN

SFC, ILARNG
Course Manager

COURSE GUIDELINES

The following guidelines are provided for your information. You will be expected to adhere to these at all times during the course.

1. Class Rules:

- a. First Call will be the time listed on the training schedule.
- b. The uniform will be ACU's unless otherwise posted on the training schedule.
- c. Maintain proper military bearing at all times.
- d. Maintain appropriate military appearance IAW AR 670-1.
- e. All safety procedures will be strictly adhered to at all times.
- f. All leaders and students will be treated with respect at all times. **Sexual / racial harassment will not be tolerated!**
- g. Fraternalization amongst students and with staff is grounds for immediate dismissal from the course.
- h. Food and drinks in the classroom, motor pool, and training area will be at the instructor's discretion.
- i. Smoking will be permitted during breaks in designated areas only.
- j. There will be a curfew which will be adhered to at all times. Failure to do so may result in removal from the class with a DA Form 1059 with unfavorable action.

2. Expectations:

- a. You will be expected to observe all safety procedures 100% of the time.
- b. You will be expected to demonstrate a willingness to participate in all course phases.
- c. You will be expected to complete the course with a 70% or better score on all written exams and 90% or better on practical exams.
- d. You will be expected to attend class 100% of the time. (If you must be late, you will inform your Class Leader who will then inform the instructors). We as a staff will make any decisions at that time to determine your continuing in the class or not.

NOTE: All disciplinary problems and safety violations may result in a drop from the course.