



**ILLINOIS ARMY NATIONAL GUARD
AGR MILITARY TOUR
ANNOUNCEMENT NUMBER: 19B-057**

POSITION TITLE: Deputy Staff Judge Advocate	MOS: 27A00	SCTY CLNC: SECRET	MIN/ MAX GRADE: CPT O-3 / MAJ O-4
SELECTING OFFICIAL: COL Mark Alessia	PHONE NUMBER: 217-761-3507	OPENING DATE: 02 August 2019	CLOSING DATE: 03 September 2019
UNIT OF MILITARY ASSIGNMENT: JFHQ-IL (SJA)	LOCATION OF MILITARY ASSIGNMENT: 1301 N. MacArthur Boulevard, Springfield, IL 62702-2317		

POSITION DUTIES AND RESPONSIBILITIES- Responsible for the effective management and accomplishment of the day to day legal workload necessary to provide legal services and support to the Adjutant General, staff elements of both the Army and Air National Guard and subordinate units, as well as the United States Property and Fiscal Officer for the State and his/her staff. Provides professional legal advice and opinions, both written and oral, on issues arising from federal laws and regulations or concerning the federal mission of the National Guard. Serves as litigation point of contact for the State. Prepares litigation reports, briefs, pleadings and other papers associated with civil litigation involving the National Guard. Upon designation by the U.S. Department of Justice, or, in appropriate cases, when designated by the Office of Legal Adviser, National Guard Bureau, may appear as counsel for the National Guard or National Guard officials or employees in civil litigation. Acts as the State Adjutant General's representative in third-party proceedings under the Federal Labor-Management Relations Statute. Reviews technician collective bargaining agreements for legal sufficiency. Upon designation by the State Adjutant General, may participate in collective bargaining as a member of the management negotiating team. Serves as claims officer for the State. Prepares claims reports for the processing of claims by the appropriate claims office. Upon designation by the State Adjutant General, participates as Legal Advisor to the Convening Authority in State National Guard courts-martial and as legal adviser or counsel in administrative board proceedings. Reviews Reports of Survey, Line of Duty determinations and similar administrative proceedings for legal sufficiency. Reviews contracts, procurement actions and real property matters involving federal funds for legal sufficiency. Upon designation by the State Adjutant General, participates in negotiations involving contracts, acquisitions, and real property matters. Drafts contracts, agreements and real property documents. Prepares and presents legal training for judge advocates and for other personnel as required. Acts as legal assistance officer for members of the National Guard of the State by providing various legal services. Provides for client referrals to private attorneys as appropriate. Coordinates activities with part-time judge advocates to insure effective utilization of part-time JAG officers. Performs other professional legal and military duties as required. Performs all other duties as assigned.

EQUAL OPPORTUNITY: Selecting officials will fill positions without regard to race, color, religion, national origin or political affiliation.

RESPONSIBILITIES: Commanders will provide this position vacancy announcement the broadest possible dissemination. The Human Resource Office will distribute on the ALL-IL distribution list and post it on the Illinois National Guard Public Website at <https://ilngb.joint.afpims.mil/Employment-Opportunities/>

FOR THE ADJUTANT GENERAL:

JOSEPH J. SCHWEICKERT
Director, Human Resources

DISTRIBUTION: A

1. Applicants must meet the medical fitness standards of AR 40-501, Chapter 2-5, 7-8, or 10 as applicable.
2. Applicants must meet the body composition standards of AR 600-9.
3. Applicants must satisfy requirements outlined in NGR 600-5, NGR 600-200, and NGR 601-1
4. Applicants must meet initial eligibility requirements of Table 2-1, AR 135-18.
5. Applicants must meet the medical fitness for 111221 PULHES.
6. Applicants must not be subject to flagging actions during selection or upon entering an AGR status.
7. Applicants separated from military service for cause constitutes ineligibility, unless National Guard Bureau (NGB) grants an approved exception to policy/regulation prior to application submission.
8. Applicants for officer positions must be able to complete a 3 year initial tour of active duty before reaching the date of mandatory removal from active status based on age or service, without any extensions, under any provisions of law or regulation as prescribed by current directives.

ADDITIONAL INFORMATION – MUST MEET THESE CONDITIONS UPON SELECTION:

1. Selectee who has voluntarily separated from the AGR Program for two or more days is ineligible to re-enter the AGR program for one year from the date of separation unless waived by NGB.
2. Existing military promotion policies apply, promotion will not exceed maximum grade authorized for the position.
3. Selectee must be willing to relocate to local commuting area. United States Property and Fiscal Officer for Illinois will authorize permanent change of station for selectees for initial tours. You must coordinate with the transportation movement officer for reimbursement prior to relocation.
4. Selectee for Commissioned Officer positions must complete the specialty compatible with the position and become qualified in the appropriate Area of Concentration (AOC) within 12 months of assignment.
5. Applicants for most positions within the AGR Program must have minimum of Secret Clearance. AGR Soldier who does not maintain at least a secret security clearance regardless of their primary military occupations specialty (PMOS) is subject to possible separation.
6. Per NGIL Pam 135-18, selectees will incur a 24-month stabilization period upon initial selection to the AGR Program.
7. Selectees may not be a candidate for or hold a partisan elective office. Selectees may not engage in partisan political activities while in a duty status.

ILLINOIS ARMY NATIONAL GUARD AGR MILITARY TOUR APPLICATION CHECKLIST AND REQUIREMENTS – OFFICER POSITIONS

NAME (Last, First, MI): _____ RANK: _____

SSN (Last 4): _____ EMAIL: _____

DAYTIME PHONE: _____ ANNOUNCEMENT NUMBER: _____

CURRENT STATUS: M-DAY AGR TECHNICIAN ACTIVE COMPONENT USAR OTHER

ILARNG AGR Military Tour Checklist (This Document)

NGB 34-1: AGR Application. Include announcement number, position title, date and signature.

OER/NCOERS: Last 5 Officer Evaluation Reports (OER) (If you do not have 5 include all available OERs with a letter of recommendation from your current commander).

ORB/ERB: Validated or certified copy of the records brief (ERB must show current line scores)

NGB 23B: Retirement Points Accounting System Statement.

All DD214's / NGB 22's: Provide verification of all prior service.

Individual Medical Readiness (IMR Print out): Print from My Medical Readiness Status on AKO.

DA Form 705: Copy of most recent APFT, must be within 12 months of the closing date.

Valid Permanent Profiles: Limiting the completion of the 3 event APFT.

DD 5500 (Male) or 5501-R (Female): Body fat content worksheet, if applicable.

DA Photograph in Army Service Uniform or Class A:

BIOGRAPHICAL SKETCH: Copy of updated biographical sketch.

Memorandum for Record: A one page memorandum for record may be included to explain any documentation that is missing or if you require continuation of the NGIL Form 85 (application).

The documents listed on the checklist may be located on iPERMS, AKO, or at your unit of assignment. All applicants must submit a complete application packet for consideration of an AGR Position.

**HOW TO APPLY
AGR PACKET PREPARATION**

The applicant is responsible for ensuring the application is complete and all required documents are correct and included.

- HRO-AGR will review all applications for eligibility. Complete and accurate data is essential to ensure fair evaluation of candidates. Application packets missing vital data will not be considered and will be determined unqualified. If an incomplete packet leads to the inability to determine eligibility a letter will be sent to the individual indicating the reason for disqualification.
- It is the applicant's responsibility to ensure the NGIL Form 85 and all supporting documents are accurate and complete. Ensure all entries on the NGIL Form 85 are clearly legible and complete. Include announcement number, position title, date and signature. You may fill out the application and sign it digitally or manually. Document is accessible at <http://igo.ng.ds.army.mil/SitePages/Welcome%20to%20IGO!.aspx>. Go to "NGIL Documents and Publications, then NGIL Forms.
- Additional supporting documents (letters of recommendation, certificates, diplomas, ect) will be placed at the end of the packet. Make sure copies of supporting documents are up to date and that all copies are clearly legible throughout the packet. All application packets submitted become the property of the HRO-AGR Office and will not be returned.
- Arrange your packet in the order listed on the checklist and use a simple binder clip to hold your packet together, do not use staples. Special Ring Binders, portfolios, report covers, and document protectors are discouraged. Ornate covers and organizers have no bearing on the selection process or outcome and are a wasted expense. HRO-AGR will only forward application documents to the selection board.

Questions regarding the acquisition of any documentation can be answered by the Unit Readiness NCO or the Soldier Support Center, at (800) 732-8868 and ILNGSC.SUPPORTDESK@NG.ARMY.MIL

APPLICATION PROCEDURE: See the ILARNG AGR Military Tour Application Checklist included with this announcement for required documents to submit with your application. All applications must be received by HRO-AGR, NLT 1630 hours of the closing date. You can reach the Human Resources office at (217)761- 3707

Forward applications to: The Adjutant General for Illinois
ATTN: HRO-AGR Services
1301 North MacArthur Boulevard
Springfield, Illinois 62702-2317

Overseas/Deployed Soldiers ONLY: AGR packets/applications for Soldiers currently stationed overseas or deployed may be emailed to the following address in lieu of hard copies thru mail (single file .pdf format preferred): ng.il.ilarng.list.j1-hro-agr-branch@mail.mil

CONUS Soldiers must submit a hard copy packet to arrive by the closing date to the address listed above. Emailed applications will not be accepted from CONUS Soldiers.