

**Illinois Army National Guard Open AGR Vacancy Announcement 24B-096**  
**Department of Military Affairs**  
**State of Illinois**  
**Camp Lincoln**  
**1301 North MacArthur Boulevard**  
**Springfield, Illinois 62702-2317**  
<https://www.il.ngb.army.mil/Employment/Army-AGR-Announcements/>

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**ANNOUNCEMENT NUMBER: 24B-096**

**DATE: 20 Sep 24**

**CLOSING DATE: 20 Oct 24**

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**POSITION TITLE, PARA LINE, MAXIMUM AUTHORIZED MILITARY GRADE AND MOS:**

Property Book Officer, Para 119 Line 01, W2, 920A

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**APPOINTMENT FACTORS:**

**Officer( )**

**Warrant Officer(X)**

**Enlisted( )**

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**LOCATION OF POSITION:**

HSC, 404th MEB  
1510 Millennium Blvd  
NORMAL IL 61761

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**WHO MAY APPLY:**

Applicants must be a current member of the Illinois Army National Guard within the grades of W1 and W2. Enlisted applicants are required to have an approved predetermination (PDP) from the 420A proponent to apply or have a memorandum from the State CCWO and WOSM stating that your PDP request has been submitted to proponent, endorsing that you meet the minimum criteria to appoint as a Warrant Officer in the CMF 420A

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**AREA OF CONSIDERATION:** This position is open to the grades of: **W1 to W2**. Individual selected will receive an AGR tour with the Illinois Army National Guard. **In order to be considered for this position, applicants must meet minimum qualifications as outlined on this announcement.**

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**INSTRUCTIONS FOR APPLYING:** The documents listed below WILL be submitted AS A MINIMUM. If any of the required documents are not reasonably available to you, a brief memo will be submitted citing the documents missing with a short explanation necessary to certify the soldier as eligible. Failure to do so may result in a finding of ineligibility and may cause the applicant to lose consideration for this position. Blank AGR application forms can be found on HRO's AGR SharePoint page at the following link: <https://armyeitaas.sharepoint-mil.us/sites/NGIL-HRO/SitePages/Army-AGR.aspx>

1. Illinois Army National Guard (ILARNG) Military Tour Checklist.
  2. NGB Form 34-1 - Application for Active Guard/Reserve (AGR) Position.
  3. Copies of last 5 Non-Commissioned Officer Evaluation Reports (NCOER's) if applicable. If 5 are not available, submit all available NCOER's with a letter of recommendation from your unit Commander, First Sergeant, or First Line Leader.
  4. Copies of last 5 Officer Evaluation Reports (OER's) if applicable. If 5 are not available, submit all available OER's and a letter of recommendation from your Unit Commander.
  5. Enlisted Record Brief (ERB) - Submit the selection board version only dated within the last 90 days.
  6. Officer Record Brief (ORB) - Submit the selection board version only dated within the last 90 days.
  7. NGB 23B - Retirement Points Accounting Management Sheet (RPAM) dated within the last 90 days.
  8. Individual Medical Readiness Record (IMR) dated within the last 12 months. Do not submit a screenshot of the homepage of your MEDPROS profile. IMR w/date is obtained from your Medical Readiness Portal select in Forms, IMR Record
  9. All DD Form 214's/NGB Form 22's.
  10. DTMS Printout - Listing most recent record Army Combat Fitness Test (ACFT) score and height/weight record. Last record ACFT must be within 12 months of the announcement closing date.
  11. DD Form 5500 (male) / DD Form 5501 (female) - Body Fat Content Worksheet (if applicable).
  12. Copy of Valid Permanent Profile (if applicable).
  13. Biographical Sketch.
  14. Memorandum to the Selecting Official addressing any aspect of your application (if applicable).
  15. Combine all documents into 1 PDF file; No attachments within the pdf file, no portfolio files, no .tif files, and no .jpg files will be accepted.
  16. Naming Convention for Application: Vacancy Announcement #, Last Name, First Name, Rank
  17. Send all applications to the following email address: [ng.il.ilamg.list.j1-hro-agr-branch@army.mil](mailto:ng.il.ilamg.list.j1-hro-agr-branch@army.mil)
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**POSITION COMPATIBILITY REQUIREMENTS:**

The individual must qualify for and be placed in the following compatible MOS/AOC: **920A**

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**MINIMUM APPOINTMENT REQUIREMENTS:**

1. Applicants are required to provide an approved pre-determination (PDP) letter from 920A proponent.
2. Applicants not in possession of an approved PDP must have a memorandum from the State CCWO and WOSM stating that your PDP request has been submitted and confirming that you meet the minimum criteria for appointment as a Warrant Officer in the CMF 920A.
3. Enlisted applicants must meet minimum administrative requirements to apply for a Warrant Officer Program. Minimum requirements include, US Citizen, General Technical (GT) Line Score of 110 (no waivers), High School Graduate or GED (No Waivers), Secret Clearance or higher, Pass the ACFT and meet height and weight standards.
4. Applicants that are an Active Guard/Reserve (AGR) Enlisted Soldier must meet the minimum eligibility requirements to apply for an AGR Officer position in accordance with (IAW) AR 135-18 and NGIL PAM 135-18, para 2-8a (3).
5. Applicants must meet the initial eligibility requirements of AR 135-18, Table 2-1.

6. Applicants may not be a candidate for an elective office, hold a civil office, or be engaged in partisan political activities if selected to enter the Active Guard/Reserve (AGR) program.
  7. Applicants must be able to be granted and maintain a Secret security clearance at a minimum, unless the duty position requires a higher level of clearance.
  8. Applicants must have a passing Army Combat Fitness Test (ACFT) taken within the last 6 months.
  9. Applicants must have no derogatory information within their Official Military Personnel Record (OMPF).
  10. Applicants must have no record of conviction by special or general court-martial or civilian courts of offenses listed in AR 27-10 (Military Justice), Chapter 24, or otherwise required to register as a sexual offender under AR 27-10, Chapter 24.
  11. Applicants must meet the Army Body Composition Program (ABCP) body fat standards in accordance with AR 600-9.
  12. Applicants must meet the Army medical retention standards in accordance with AR 40-501, Chapter 3.
  13. Applicants must not be subject to flagging actions during selection or upon entering an Active Guard/Reserve (AGR) status.
  14. Applicants must not be within six months of Expiration Term of Service (ETS) or mandatory removal.
  15. Applicants must satisfy the requirements outlined in AR 135-18, NGR 600-5, NGR 600-100, NGR 600-101, NGR 600-200, NGR 601-1, and ILNG PAM 135-18.
  16. Applicants who have voluntarily resigned from the Active Guard/Reserve (AGR) program in lieu of mandatory or involuntary separation action are not eligible to reenter the AGR program in accordance with AR 135-18.
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**BRIEF JOB DESCRIPTION:**

Responsible for maintaining the accountability of all classes of supply and major end items within the Illinois Army National Guard. Performs duties in an automated property accounting environment and responsible for all related functions associated with accurate property accountability, to include excess property management. Supervises the technical aspects of Brigade property records per AR 710-2, complying with appropriate regulations, forms, and procedures pertaining to Property Book, Hand Receipts and other property accounting documents. Monitors the use and accountability of property by hand receipt holders IAW the Command Supply Discipline Program (CSDP) and AR 710-2. Maintains master hand receipt files for all property located at subordinate Battalions/Companies. Monitors procurement and implementation of equipment in conjunction with the Brigade mission requirements. Provides internal and external training and technical advice to supported batteries/companies on property book accountability issues and logistics matters. Provides logistical support during all deployment and redeployment activities. Performs other duties as assigned.

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**SELECTING SUPERVISOR:**

LTC Matthew Dodsworth

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**CONTACT INFO:**

SSG Reggie Wynne  
(DSN) 555-3923  
(Com) (217) 761-3923  
(Email) reggie.wynne.mil@army.mil

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**EQUAL OPPORTUNITY:**

The Illinois National Guard is an Equal Employment Opportunity Employer. Soldiers and Airmen will not be accessed, classified, trained, promoted, or otherwise managed on the basis of race, color, religion, gender, national origin, or reprisal, except as the direct combat probability coding policy applies to women.