

DEPARTMENT OF MILITARY AFFAIRS-ILLINOIS

Mail application to:
State Personnel
1301 N. MacArthur Blvd.
Springfield, IL 62702-2399

EMPLOYMENT APPLICATION

THIS APPLICATION IS FOR POSITIONS EXEMPT FROM THE PERSONNEL CODE. ILLINOIS

NATIONAL GUARD MEMBERSHIP, ACTIVE OR RETIRED DEPENDING ON THE POSITION, IS A

REQUIREMENT. Complete this application in detail. Pencil copies of applications will not be accepted.

Legible photocopies are accepted. Unsigned or incomplete applications will not be considered for interview.

PLEASE TYPE OR PRINT

1. P	RINT COMPLETE TITLE OF POSITI	ION APPLIED FOR			LEAVE	EBLANK		
2. 5	SOCIAL SECURITY NUMBER		3. BIRTE	H DATE (MM/DD/YYY	YY) Optional	EXAM DATE / / (MM/DD/YY)		
3. L	AST NAME		FIRST NAME	2		M		
4. ST	TREET ADDRESS			COUNT	Y			
CIT	Y		STATE	ZIP CODE	5. TELEP	PHONE NUMBER		
6. C	ITIZENSHIP; Check box below:	7. If your answer to any of th	e following quest	ions is "Yes", attach a	detailed statement.			
	U.S. Citizen	Have you ever been discharge	ed from a job?		Yes	No		
	Permanent Resident Alien	Have you taken the exam for	this title in the las	t 30 days?	Yes	No		
_	Reg. No.:	Are you currently in default of	on the repayment of	of any State educational		No		
	Non-ImmigrantAlien Visa Type: NOTE: State law provides that any employee who is in default on the repayment of any education loan for a period of 6 months or more and in the amount of \$600.00 or more shall, as a condition of employment, make a satisfactory loan repayment arrangement with the maker or guarantor of the loan.							
8. T	O BE ELIGIBLE FOR A MILITARY F	EXEMPT POSITION, CANDIDAT	TES MUST COMI	PLETE THE FOLLOV	VING:			
	Active member of Illinois Army or Air	National Guard:						
	,	<u> </u>	UNIT	MOS/AFSC	RANK/GRADE			
	Retired member of Illinois Army or Ai (Retired status requires 20 good years of ING. Attach DD 214, DD 215, and/or N	& retiring from	UNIT	MOS/AFSC	RANK/GRADE	DATE OF RETIREMENT		
	Active Duty U.S. Armed Forces - eligib		nbership:					
	I wish to Claim Veteran's Preference		BF			NK/GRADE		
1	9. WORK LOCATION PREFERE List locations at which you will w			LITY: (Select one)				
1.	1. Available for permanent employment; will not accept temporary employment							
2	B. Available for permanent employment; will accept temporary employment. 2.							
3.			C. Ava	ailable for temporary en	mployment only,			
		DO NOT WRITE BELOW THIS L	INE - FOR DEPART	FMENT USE ONLY				
		QUAL APP	ROVED BY					
		YORE. AFF	NO TED DI					
		REJI	ECTED DATE					

List your education accurately and completely. Proof of education and training must be submitted at time of hire.

11. HIGH SCHOOL GRAD	OUATE:	Yes	N	lo 🔲	CIRCLE N	UMBER	OF YEARS	COMPLI	ETED: 0	1 2	3 4	G	ED:	Yes		No 🗀	j	
12. DRIVERS LICENSE N	UMBEI	R		ST	TATE	MO	O/YR ISSU	ED	CURF	RENT	R	EST	NON-	-CDL		CDL	, [ENDR
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14. TECHNICAL/PROFES	SIONA	L LICE	NSE		NUMBE	R	_	STAT	E IN WHI	CH ISS	JED	DATE	ISSUED	<u> </u>	EXP	RATIC	N DA	TE
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Graduate												мо у	R MO	ΥR			МО	YI
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In the space below, lis number of credit hours	s. Do	not inc	lude c	ourses				_				For eac	h subject	area l	listed,	, indi	cate	the
FIELDS OF STUDY		RGRAD	GRAD		FIELDS	OF STU	DY		DERGRAI	—	ADUATE		OF STUDY		ERGRA			JATE
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Actuarial Science					Environmental Health					+		Medical 7	echnology		+	\top	一	
Afro-AmericanStudies					Epidemiology								Medicine				\neg	
Agriculture					Finance							Microbio	logy				\Box	
Agronomy					Epidemiolo	ogy						Nursing						
Animal Science					Finance							Park Man	agement					
Architecture					Fire Science						Pastoral C	ounseling						
Art					Fish Management						Pharmacy			┷				
Atmospheric Science					Forensic Sc	eience						Physics						
Audio/Visual Instruction					Forestry			+		+	+		cience/Govt.		+	+	\dashv	
Biachamiatry		<u> </u>			Game Man	agement		+	+	+	+	Programm	_	_	+	+	\dashv	
Biology		 			Genetics	,		+	+	+	+	Psycholo	-	-	+	+	\dashv	
Biostatics		<u> </u>			Geology			+	+	+	+	Radio-Te	ministration		+-	+	\dashv	
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Business Administration/Mgmt					Arts			+	+	+	\dashv	Risk Asse			+	+	\dashv	
Cell/Molecular Biology		<u> </u>			Health/Pub	lic Health	1			\top	\top	Secretaria			+	\top	\dashv	
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Computer Science					Humanities	S						Sociolog	<u>/</u>					
Conservation					Human Ser	vices						Soil Scier	ice					
Criminal Justice Administration					Hydrology	,						Speech ar	d Drama					
Criminology					Industrial I	ndustrial	Hygiene					Statistics						
Demography					Insurance			\perp		\perp	\perp	Therapy(specify)			\perp		
Divinity/Theology	-				Journalism					\bot		Toxicolo	-		\bot	\bot		
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Engineering(specify) EngineeringTechnology		 	\vdash		Limnology		ation Systen	ns	+	+	+	Other:						
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16. Complete this section in detail. Begin with most recent payroll title and work backward. If additional space is needed, attach a separate sheet following the same format. Resumes must be in same format as the application. Place additional sheets/resumes inside the application. Include the following information: *College internships/practicums successfully completed, **Military experience including dates, listing each change in rank and title, ***Related volunteer experience including dates and hours worked.

CURRENT (OR LAST)	DATES OF EMPLOYMENT: FROM TO
EMPLOYER:	TOTAL: YEARS MONTHS
ADDRESS:	
	HOURS WORKED PER WEEK:
PAYROLL TITLE:	CURRENT SALARY: MONTH: ANNUAL:
IF YOU HAD SUPERVISORY RESPONSIBILITY FOR ANY OF THE FOLLOW	WING ON A CONTINUING BASIS.
INDICATE THE NUMBER OF MANUAL/TRADES CLERICAE EMPLOYEES SUPERVISED IN THE FOLLOWING BOXES:	AL/TECHNICAL PROFESSIONAL ADMINISTRATIVE
LIST AND DESCRIBE YOUR DUTIES AND RESPONSIBILITIES:	
REASON FOR LEAVING:	
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FOLLOWING BOXES:	
LIST AND DESCRIBE YOUR DUTIES AND RESPONSIBILITIES:	
	_
REASON FOR LEAVING:	

LIST ALL COURSES IN CHRONOLOGICAL ORDER STARTING WITH	THE FIRST TO MOST CURRENT COURSE TAKE	N
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	MONTH	YEAR
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18.

- State law requires that you furnish certain information about your child support obligations at the time you are hired. The possibility of employment is not affected by a child support obligation or default in payment.
- As a condition of employment, state law requires that "every male born on or after January 1, 1960, and less than 27 years old, shall submit documentation, at the time of appointment, evidencing his registration with the Federal Selective Service Program."
- In compliance with the state and federal constitutions, the Illinois Human Rights Act, the U.S. Civil Rights Act, the American with Disabilities Act, and Section 504 of the Federal Rehabilitation Act, the Department of Military Affairs does not discriminate in employment, contracts, or any other activity. If you have a complaint, please contact the State Personnel Office at (217) 761-3633.
- 19. I understand that I may be required to submit proof of previous employment, education, military service, or other statements in this application. I authorize release of this and other information covering job-related factors for the purpose of verification and determination of suitability for state employment. I certify that the information on this application is true and accurate and understand that misrepresentation of any material fact may be grounds for ineligibility or termination of employment.

DATE
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EQUAL EMPLOYMENT OPPORTUNITY

The State of Illinois is an Equal Opportunity Employer. We invite you to complete the following information. **Completion of this information is not required.** Fill in **ONE** Circle.

FEMAL A	E MALE G	■ White not of Hispanic Origin. A person having origins in any of the original peoples of Europe, North Africa or the Middle East.
В	Н ←	Black or African American not of Hispanic Origin. A person having origins in any of the black racial groups of Africa. terms such as "Haitian"
C	J ←	or "Negro" can also be used in addition to "Black" or "African American". — American Indian or Alaska Native American. A person having origins in any of the original peoples of North America, and South America, including
D	K ←	Central America, and who maintains tribal affiliation or community attachment. Asian. A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent, including but not limited
Е	L \leftarrow	to, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam. Hispanic or Latino. A person of Cuban, Mexican, Puerto Rican, Central or South American or other Spanish Culture or origin, regardless of race.
P	Q ←	Native Hawaiian or Other Pacific Islander. A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
	Are you an individual with a I	Disability? YES NO

EMAIL ADDRESS	 @	

Department of Military Affairs

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