

# 2025 EPS Board Consideration To Staff Sergeant (E6) Checklist

**Date of Rank Cutoff: 30 March 2024**

NAME: \_\_\_\_\_ CPMOS: \_\_\_\_\_ MSC: \_\_\_\_\_

DOR: \_\_\_\_\_ EMPLID: \_\_\_\_\_ UIC: \_\_\_\_\_

## **Soldier Verifies:**

## **Initials**

My most recent NCOER\* is in iPERMS, or I have submitted a memo explaining its status.\*\* \_\_\_\_\_

\*May include signed draft NCOER.

\*\*E5s within rating period without initial evaluation will submit Board Evaluation Report.

† Last NCOER through date: \_\_\_\_\_

I have reviewed iPERMS, and I have submitted a memo explaining any missing documents. \_\_\_\_\_

I have validated my ERB, and I have provided a justification memo explaining any deficiencies. \_\_\_\_\_

I have reviewed my administrative points and selected my region elections in IPPS-A and on this checklist. \_\_\_\_\_

**Packet Documents:** *Mark documents not included in this packet as N/A in the initials block.*

DTMS ITR (ACFT/APFT and HT/WT). \_\_\_\_\_

\*Soldiers unable to complete Record ACFT should address in memo.

Validated Selection Board Record Brief. \_\_\_\_\_

Memorandum to President of the Board. \_\_\_\_\_

(Single memo required to address discrepancies such as NCOER status, iPERMS, etc.; otherwise, optional.)

DA Form 4187 CPMOS Change. \_\_\_\_\_

(Required if changing CPMOS due to course completion or career path change.)

DA Form 4856 Special Election Counseling. \_\_\_\_\_

(Required if selecting any Special Skill Identifier Elections.)

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Region Elections:    1    2    3    4    5    6    7    8    9    10    DET (J)    CO (K)    BN (L)    BDE (M)

Special Skill Identifier Elections:    Flight    SFAB    Instructor    Immaterial    Sniper

## **Reviewed by:**

1. Soldier's Signature (Date if ink signed)

2. 1SG/CSM Signature (Date if ink signed)

3. Unit Administrator's Signature (Date if ink signed)