

# 2025 EPS Board Consideration To Sergeant First Class (E7) Checklist

**Date of Rank Cutoff: 30 September 2022**

NAME:

CPMOS:

MSC:

DOR:

EMPLID:

UIC:

## **Soldier Verifies:**

## **Initials**

My most recent NCOER\* is in iPERMS, or I have submitted a memo explaining its status. ....

\*May include signed draft NCOER.

† Last NCOER through date: .....

I have reviewed iPERMS, or I have submitted a memo explaining any missing documents. ....

I have validated my ERB, or I have provided a justification memo explaining any deficiencies. ....

I have selected my region elections in IPPS-A and on this checklist. ....

**Packet Documents:** *Mark documents not included in this packet as N/A in the initials block.*

Biographical Sketch. ....

DTMS ITR (ACFT/APFT and HT/WT). ....

\*Soldiers unable to complete Record ACFT should address in memo.

Validated Selection Board Record Brief. ....

Memorandum to President of the Board. ....

(Single memo required to address discrepancies such as NCOER status, iPERMS, etc.; otherwise, optional.)

DA Form 4187 CPMOS Change. ....

(Required if changing CPMOS due to course completion or career path change.)

DA Form 4856 Special Election Counseling. ....

(Required if selecting any Special Skill Identifier Elections.)

Region Elections:    1    2    3    4    5    6    7    8    9    10    DET (J)    CO (K)    BN (L)    BDE (M)

Special Skill Identifier Elections:    Flight    SFAB    Instructor    Immaterial    Sniper

## **Reviewed by:**

1. Soldier's Signature (Date if ink signed)

2. First Sergeant's Signature (Date if ink signed)

3. Unit Administrator's Signature (Date if ink signed)