



DEPARTMENT OF THE ARMY
 ILLINOIS ARMY NATIONAL GUARD
 1301 NORTH MACARTHUR BOULEVARD
 SPRINGFIELD, ILLINOIS 62702-2317

NGIL-PRZ-PO (600-8-19b2)

10 May 2024

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Update to the Announcement of FY2025 Annual EPS Guidance

1. Purpose. Provide updated guidance on preparation requirements and suspense dates for the Fiscal Year (FY) 2025 Annual MDAY Enlisted Promotion System (EPS) boards due to the recent suspension of Select/Train/Educate/Promote.

2. Applicability. This update applies to enlisted traditional (M-Day) and Active Guard Reserve (AGR) Soldiers.

3. Administrative (ADMIN) Cut-off Date. The ADMIN cut-off date for the E5 board is now **1 September 2024**. The ADMIN cut-off date for E6 and above boards remains **15 July 2024**. This will allow Soldiers and units to complete administrative actions and packets for E6 and above boards first before adjusting focus to the largest boarded population. All echelons will ensure transactions are completed in all systems of record on or before the ADMIN cut-off dates.

4. Basic Eligibility Rosters. Commanders and administrators will review the Basic Eligibility Roster and identify all Soldiers eligible for EPS board consideration (reference enclosure 1 Chapter 3) based on the new PME requirements below. The final, MSC-rollup, roster will be submitted to the EPMB through ILSPO by **1 July 2024** in Excel format with the naming convention **MSC_Eligibility_Roster** (example **JFHQ_Eligibility_Roster**). Units will include all E3s that are eligible for promotion to E4 on or before 1 September.

Promote to:	Promotion Board Eligibility	Promotion Pin-on Requirement
Sergeant	None	None
Staff Sergeant	Basic Leader Course Graduate	Basic Leader Course Graduate
Sergeant First Class	Basic Leader Course Graduate	Advanced Leader Course Graduate
Master Sergeant	Advanced Leader Course Graduate	Senior Leader Course Graduate
Sergeant Major	Master Leader Course Graduate for Sergeants Major Academy selection	Sergeants Major Course Graduate

5. Promotion Point Changes. Soldiers recommended for promotion to SGT who are graduates of the Basic Leader Course will receive an additional **150 promotion points**. Soldiers recommended for promotion to SSG who are graduates of the Advanced Leader Course will receive an additional **150 promotion points**.

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6. IPPSA Board Preferences. Soldiers, administrators, and commanders will not enter any board preferences (CPMOS, consideration, regions) in IPPSA until the G1-Enlisted Personnel Management Branch (EPMB) has confirmed the new PME requirements have been successfully implemented into IPPSA. This does not include all other administrative transactions that are required in IPPSA such as civilian education and awards. EPMB will announce when it is safe to resume transactions on IPPSA board rosters; projected date is 1 June. Reference enclosure 1, Appendices H and I.

7. IPPSA Training. Unit administrators must complete R3 Leader Training in IPPSA and request the Commander/Manager category/subcategory role to view and manage E5 and E6 semi-centralized board rosters in IPPSA.

8. Questions relating to MDAY Soldiers will be directed to EPMB through channels at ng.il.ilarng.list.g1-specialty-actions@army.mil. Questions relating to AGR Soldiers will be directed to HRO AGR branch at ng.il.ilarng.list.j1-hro-agr-branch@army.mil.

FOR THE ADJUTANT GENERAL:

Encls



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